



BeVa Punch List

Cleaning Made Simple

Final clean walkthrough, logged by BeVa for the general contractor

Project	_____	Walk date	_____
General contractor	_____	BeVa supervisor	_____
Walk type	_____	GC contact	_____

Total	Open	In progress	Resolved	High open
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#	Area / Room	Category	Issue	Priority	Responsible trade	Found	Found by	Photo	Status	Resolved	Verified by BeVa
1											
2											
3											
4											
5											
6											
7											
8											
9											
10											
11											
12											
13											
14											
15											
16											
17											
18											

High

Affects safety, function, or the owner's walk. Fix before turnover.

Medium

Visible to the client. Fix before the final walk.

Low

Cosmetic touch up.

How it works

BeVa flags it, the responsible trade fixes it, BeVa verifies it before your client walks the building. Every item carries a location, priority, owner and photo.

Blank template for field use.